

**NORTH WALES FIRE AND RESCUE AUTHORITY**

Minutes of the Annual Meeting of North Wales Fire and Rescue Authority held on Monday 20 June 2016 at Denbighshire County Council Chamber, Ruthin. Meeting commenced at 10.30am.

**PRESENT**

**Councillor**

B Cowie  
L W Davies  
M Ll Davies  
A I Dunbar  
A Evans  
J G Evans  
M Holland  
A M Jones  
R O Jones  
P R Lewis  
G Lowe  
D A Macrae  
H McGuill  
R E Parry  
P Prendergast  
W P Shotton  
J R Skelland  
A Tansley  
W O Thomas  
G G Williams

**Representing**

Denbighshire County Council  
Anglesey County Council  
Denbighshire County Council  
Flintshire County Council  
Wrexham County Borough Council  
Anglesey County Council  
Denbighshire County Council  
Gwynedd Council  
Anglesey County Council  
Conwy County Borough Council  
Wrexham County Borough Council  
Conwy County Borough Council  
Flintshire County Council  
Conwy County Borough Council  
Denbighshire County Council  
Flintshire County Council  
Wrexham County Borough Council  
Conwy County Borough Council  
Flintshire County Council  
Gwynedd Council

**Also present:**

S A Smith (Chief Fire Officer and Chief Executive; D Docx (Deputy Chief Fire Officer and Interim Treasurer); G Owens (Deputy Clerk and Monitoring Officer); R Simmons and R Fairhead (Assistant Chief Fire Officers); G W Griffiths (Training and Development Manager); G Brandrick (Senior Professional and Service Standards Manager); K Roberts (Senior Operations Manager); S Millington (Senior Fire Safety Manager); S Roberts (Head of Facilities); S Morris (Corporate Planning Manager); T Williams (Corporate Communications Manager); A Davies (Member Liaison Officer) and S Jones (Member Liaison Assistant).

**APOLOGIES**

**Councillor**

B Dunn  
T A Edwards  
C Hughes  
W R Owen  
D Taylor  
J Vaughan  
D Wisinger

**Representing**

Flintshire County Council  
Wrexham County Borough Council  
Gwynedd Council  
Gwynedd Council  
Wrexham County Borough Council  
Conwy County Borough Council  
Flintshire County Council

1 APPOINTMENT OF CHAIR 2016/17

1.1 The Deputy Clerk requested nominations for the office of Authority Chair for the 2016/17 municipal year.

1.2 Cllr A I Dunbar proposed Cllr M LI Davies and this was seconded by several members. No other nominations were proposed.

1.3 **RESOLVED that Cllr Meirick LI Davies be elected as Chair of North Wales Fire and Rescue Authority for the 2016/17 municipal year.**

Cllr M LI Davies thanked Members for their vote of confidence and proceeded to chair the meeting thereafter.

2 APPOINTMENT OF DEPUTY CHAIR 2016/17

2.1 The Chair sought nominations for the office of Authority Deputy Chair for the 2016/17 municipal year.

2.2 Cllr P Shotton proposed Cllr P R Lewis and this was seconded by several members. No other nominations were proposed.

2.3 **RESOLVED that Councillor Peter R Lewis be elected to serve as Deputy Chair of North Wales Fire and Rescue Authority for the 2016/17 municipal year.**

3 APPOINTMENTS OF CHAIR AND DEPUTY CHAIR OF AUDIT COMMITTEE

3.1 The Chair sought nominations for the offices of Chair and Deputy Chair of the Audit Committee for the 2016/17 municipal year.

3.2 For the post of Chair, Cllr G Lowe proposed Cllr J R Skelland and this was seconded by several members. No other nominations were proposed.

3.3 For the post of Deputy Chair, Cllr P R Lewis proposed Cllr D A Macrae and this was seconded by several other members. No other nominations were proposed.

3.4 **RESOLVED that**  
(i) **Councillor J Rodney Skelland be elected to serve as Chair of the Audit Committee for the 2016/17 municipal year;**  
(ii) **Councillor Delyth Macrae be elected to serve as Deputy Chair of the Audit Committee for the 2016/17 municipal year.**

4 NOTICE OF URGENT MATTERS

4.1 The Chair advised that no items had been submitted to the Clerk for consideration.

5 MINUTES OF THE LAST ANNUAL MEETING AND MATTERS ARISING

5.1 The minutes of the Fire and Rescue Authority annual meeting held on 15 June 2015 were submitted for approval.

5.2 There were no matters arising.

5.3 **RESOLVED to approve the minutes as a true and correct record of proceedings.**

6 MEMBERS' CODE OF CONDUCT

6.1 The Deputy Clerk presented the report which informed Members about the revised legislation affecting the national model code of conduct for members and the ethical regime. Section 51, Local Government Act requires the Authority to adopt any national code of conduct made pursuant to section 50 of the Act within 6 months of the Act coming into force. Therefore, the Authority must either adopt the code, or make revisions to the existing code.

6.2 **RESOLVED to note the information and agree to adopt the amended code of conduct for members and co-opted members.**

7 MEMBERSHIP OF THE FIRE AND RESCUE AUTHORITY

7.1 The report was presented to confirm the appointment of members of the Authority and the composition of the full Authority membership for 2016/17. It was noted that Cllr P R Lewis is a member of the Conwy First Independent Group and that Cllr J Vaughan is a member of the Independent Group.

7.2 **RESOLVED to note the Authority membership for 2016/17.**

8 APPOINTMENTS TO COMMITTEES AND EXTERNAL BODIES

8.1 The purpose of the report was to invite the Authority to appoint membership of internal and various external committees including the Local Government Association (LGA) and the Welsh Local Government Association (WLGA).

8.2 **RESOLVED:**

- (i) not to apply the principle of political balance to Committees;**
- (ii) membership of committees to be as follows:**

**Executive Panel**

**Member**

Meirick LI Davies (Chair)  
Peter R Lewis (Deputy Chair)  
Lewis Davies  
Richard O Jones  
Roger Parry

**Constituent Authority**

Denbighshire County Council  
Conwy County Borough Council  
Anglesey County Council  
Anglesey County Council  
Conwy County Borough Council

Adrian Tansley  
 Bill Cowie  
 Martyn Holland  
 Brian Dunn  
 Hilary McGuill  
 William Roy Owen  
 William Tudor Owen  
 Geoff Lowe  
 T Alan Edwards

Conwy County Borough Council  
 Denbighshire County Council  
 Denbighshire County Council  
 Flintshire County Council  
 Flintshire County Council  
 Gwynedd Council  
 Gwynedd Council  
 Wrexham County Borough Council  
 Wrexham County Borough Council

**Audit Committee**

**Member**

J Rodney Skelland (Chair)  
 Delyth Macrae (Deputy Chair)  
 Jim Evans  
 Joan Vaughan  
 Peter Prendergast  
 Owen Thomas  
 Ian Dunbar  
 Paul Shotton  
 David Wisinger  
 Chris Hughes  
 Aeron M Jones  
 Gethin Glyn Williams  
 Anne Evans  
 David Taylor

**Constituent Authority**

Wrexham County Borough Council  
 Conwy County Borough Council  
 Anglesey County Council  
 Conwy County Borough Council  
 Denbighshire County Council  
 Flintshire County Council  
 Flintshire County Council  
 Flintshire County Council  
 Flintshire County Council  
 Gwynedd Council  
 Gwynedd Council  
 Gwynedd Council  
 Wrexham County Borough Council  
 Wrexham County Borough Council

**(iii) to appoint representatives to external bodies as set out below:**

Chairs and Chiefs Ministerial Fire and Rescue Liaison Group	Chair
Welsh Local Government Association (WLGA) Council	Chair
WLGA Co-ordinating Committee	one representative on behalf of the three FRAs
WLGA Fire Services Panel	Chair and Deputy Chair
Local Government Association (LGA)	Chair
LGA Fire Services Forum	one representative on behalf of the three FRAs
National Issues Committee	Chair and Deputy Chair

9 MEETING DATES 2016/17

- 9.1 The report was presented to inform Members of the dates and venues for meetings in 2016/17.
- 9.2 Cllr P R Lewis asked whether the dates for the February and May Executive Panel meetings could be changed in order to accommodate Conwy CBC representatives who would have to attend other meetings on both dates.

9.3 **RESOLVED to**

- (i) **delegate authority to the Clerk in conjunction with the Chair to set new dates for the February and May 2017 Executive Panel meetings;**
- (ii) **note the dates as follows for all other meetings:**

**North Wales Fire and Rescue Authority meetings**

Monday 19 September 2016 – Denbighshire  
Monday 19 December 2016 – Flintshire  
Monday 20 March 2017 – Wrexham  
Monday 19 June 2017 - Conwy

**Executive Panel meetings to be held at Fire and Rescue HQ, 10am**

Monday 18 July 2016  
Monday 24 October 2016

**Audit Committee meetings to be held at Fire and Rescue HQ, 2pm**

Monday 12 September 2016  
Monday 30 January 2017  
Monday 5 June 2017.